

07 28 2020 Work Session 11 30 PM

DISCUSSION ITEMS

Item 1

1. [11:30 PM-11:45 PM 2020-2021 Code of Student Conduct](#)

Attachment: [2020-21 Code of Conduct-redline FC1 only.pdf](#)

Attachment: [Covid-19 Task Force Committee.pdf](#)

Attachment: [Copy of Code 2020-2021 Change Sheet 6.pdf](#)

Attachment: [2020-21 Code of Conduct-Final FC1.pdf](#)

Minutes:

Brett Butler, Senior Director of Discipline reviewed Code of Conduct changes:

Part 2 Dress code addition: Subsection F, Face coverings are required by district for grades 2-12 and must be worn at all times. The addition is that exemptions exist for medical conditions or disabilities.

Mrs. Miller asked what is acceptable as far as exemption and proof of the exemption. Mr. Butler stated that Attorney, Sean Parker, is looking into legalities of exemptions. Medical conditions must be accompanied by a doctors note.

Ms. Reynolds thanked Mr. Butler for clarification. Its important that we identify ADA requirements.

Mr. Butler mentioned that a shield is not considered a face covering. A mask must fit snugly on the face. However, the student may wear both if they desire. Ms. Fortney asked about first graders and kindergarteners are not required to wear masks. Mr. Butler responded that Polk Department of Health stated 2-12 and that K-1st grade children will be in the process of being taught to wear masks.

Mrs. Fields asked to look at the last work session because Dr. Jackson recommended that all school aged children wear a mask. Can we encourage K-

1 to wear the masks? Mr. Butler responded that it will be addressed.

Mr. Wilson is for a requirement of K-1 wearing masks. Superintendent Byrd asked if it is the pleasure of the board to have the face covers worn by K-12 instead of 2-K.

Superintendent Byrd stated that it will be a ritual and routine to teach the K-1 children proper wear of masks.

Ms. Reynolds feels very uncomfortable mandating masks for the children K-1. We can not mandate "no mask no class" for them. She will not vote for this.

Mr. Townsend supports mandating the masks.

Mrs. Cunningham stated that she thinks it's critical to be fair and require all of the children wear masks. Consensus of the board is required to make the change in the code of conduct.

Mr. Butler reminded the board that PreK doesn't fall under the Code of Conduct, it is only for K-12. This requirement can be written in the PreK handbook.

Consensus of the board taken. Mr. Butler will reword the Code of Conduct to include K-1st grade.

Item 2

2. [11:45 PM - 12:15 PM 2020-2021 Tentative Budget Presentation](#)

Attachment: [a AGENDA ITEM MEMO FIRST PUBLIC HEARING 7-28-20.pdf](#)

Attachment: [PCPS 20.21 Preliminary Budget Information.pdf](#)

Attachment: [PCPS FY 2020_21 Tentative Budget.pdf](#)

Minutes:

Mr. Perrone, Chief Executive Officer Finance, summarized the Tentative Budget for the 2020-2021. The millage information will be voted on tonight.

Item 3

3. [12:15 PM - 12:35 PM Mental Health Plan 2020-21](#)

Minutes:

Dr. Kimberly Steinke, Assistant Superintendent Learning Support, Jim Maxwell, Director, Mental Health and Dr. Olsen, Senior Coordinator, presented the Mental Health Plan for 2020-2021 by creating a safe predictable environment which would include social skills, empathy, etc.. and how to access mental

health support.

Item 4

4. [12:35 PM - 12:40 PM Mi Escuela Montessori-New Charter Contract](#)

Attachment: [Mi Escuela Montessori Contract 2020 v3.pdf](#)

Attachment: [WS-Summary-Mi Escuela Montessori Contract.pdf](#)

Minutes: Candy Amato, Director Charter Schools spoke about Montessori Mi Escuela contract.

Item 5

5. [12:40 PM - 12:45 PM The Schools of McKeel Contract Modification](#)

Attachment: [SMAT_Virtual_Modification_July2020.pdf](#)

Minutes: Candy Amato, Director of Charter Schools explained the modification of McKeel Academy's contract.

Item 6

6. [12:45 PM - 12:50 PM New Beginnings High School Charter Modification](#)

Attachment: [New Beginnings Charter Modification_July2020.pdf](#)

Minutes:

Candy Amato, Director of Charter Schools, stated that all the schools have an innovative model and this will go away once the executive order for COVID is lifted.

Item 7

7. [12:50 PM - 1:05 PM Autism Spectrum Disorder Add-On Endorsement Program K-12 2020.2025](#)

Attachment: [Polk ASD Endorsement ProgramMIP Polk Co. final21.pdf](#)

Minutes:

Dr. Steinke, Assistant Superintendent, Learning Support, presented the Autism Spectrum Disorder Add-On Endorsement and stated that there are staff that are fully autism endorsed.

Dr. Steinke also stated that this is available for anyone that has a FL teaching certificate.

Item 8

8. [1:05 PM - 1:20 PM BREAK](#)

Item 9

9. [1:20 PM - 2:00 PM COVID Update](#)

Minutes:

Teddra Porteous, Associate Superintendent of Human Resources and Michelle Townley, Acting Associate Superintendent, Chief Academic Officer reported on the reopening survey.

Superintendent Byrd stated that there will be additional opportunities for the families so they are extending the survey until Sunday. There were 55,000 parents who responded to the survey.

Mrs. Porteous spoke about the survey numbers. 11,515 employees responded out of about 13,000 to 14,000. 6,000 teachers said they are going to return. Others said that they were going to retire or resign next year. Overall 6,700 teachers, 38.1% prefer face to face assignment and 29% stated that they are equally comfortable for either eLearning or campus learning.

Mr. Wilson asked about the 61 positive employee cases. Mrs. Porteous explained that this number also includes employee family members that are on health insurance. We have paid 61 claims of people that have COVID.

Mrs. Miller asked if the same information that she received in the presentation was the same sent to DOE? Superintendent Byrd stated yes, the board gave approval on the plan that was submitted to DOE.

Mrs. Townley presented updates on student responses on intent to register. There were 55,000 responses of which 46% would like face to face learning, 45% asked for campus eSchool and 9% want virtual. 23% need transportation in the a.m and 10,000 in the p.m.

Mr. Townsend asked about the status on opt in opt out. Mrs. Townley stated that this has not been done yet. We have all responses divided up by schools and there will be a deadline for polk virtual. We must begin to schedule students as soon as possible so we can begin to build master schedules.

Mr. Wilson commented that there are significantly more teachers ready to come back face to face than there are students. This helps from a safety perspective to keep the numbers in the classroom lower. These options were approved by the board.

Ms. Fortney asked if the staff that didn't respond will automatically default to face to face. She also asked about itinerate teachers. Mrs. Porteous stated yes and the itinerants will move from campus to campus.

Mrs. Porteous stated that teachers for eLearning will be matched appropriately with students they can serve. We can place our most fragile staff accordingly. ADA accommodation must be filled out for eLearning. All staff will receive a training on COVID 19 masks and transmittal. Students will receive training on handwashing and mask wearing. Temperatures will be taken randomly from 20% of the student populations. All of the staff will be tested and asked to sign or attest to a screening from home.

Mrs. Porteous spoke about all of the measures that will be taken to follow the CDC guidelines in schools.

Mrs. Miller questioned random selection of students for temperature checks. Superintendent Byrd stated that we are emulating what other counties are doing.

Mrs. Fields asked for a timeline of staff placement and will there be an appeals process. Flexibility is an important component. Mrs. Porteous stated that they can build in an appeals process.

Angela Usher stated that filters in schools and offices will now be changed every three weeks instead of six weeks.

Superintendent Byrd reassured Mr. Townsend that we can make an emergency meeting if needed. Mr. Townsend wants to vote on a plan.

Mrs. Cunningham stated that she recognizes that they voted on a calendar to move school back. This date could change and she is asking everyone to be patient. Each administrator and their team will come together to figure out what is best for them. We cannot answer many questions and the answers will come with time. We are doing the very best we can. As far as reopening, I think we should. It is evident that not everyone will run into brick and mortar. Many families have picked eCampus learning which is tied into schools. We have to provide options and this was our consensus. Colleges and Universities are opening despite COVID. They also are moving forward and changing certain things to bring kids back on campus to learn. Susan will reach out to find a date so we can get more updates and answer questions so we can be comfortable in schools reopening. Would 8/24 be appropriate? We will have more information as staff continues to bring information. I will schedule another ws in early august to discuss regarding opening schools. We will continue to become educated so we can inform everyone.

Ms. Fortney would like the updated CDC link about elderly. Someone from risk will call and inform them on the new guidelines for age.

Mr. Wilson asked Mrs. Porteous about teachers concerns not going back to their original positions if they chose virtual school. Mrs. Porteous stated that we will work with teachers for their preference but cannot guarantee their seat at the original school if they switch to virtual as virtual is a different site. If they choose the eLearning model, the teacher can remain at their schools.

Mrs. Porteous stated that at least 10 teachers called in fear. She is not sure where this fear is coming from but teachers have been given options.

Ms. Reynolds stated that consensus was given on the 14th to move forward to submit to DOE and the caveat was to make any changes if we had to.

Mrs. Porteous stated that they would like principals to speak with their teachers about their choices one on one. Their voices are being heard to do the best we can for students.

Ms. Reynolds would like to speak about ramifications and concerns with nutrition workers and bus drivers if we were to open virtually.

Mr. Perrone stated that FTE funding is through October. There would be a reduction in funding if we don't use brick and mortar and we can't pay employees who will not work. We only collect half of the funding for virtual learning.

Superintendent Byrd stated that if cases continue to spike an emergency meeting would be held and the opening would be pushed back. We would never put the staff or children in harms way.

Superintendent Byrd agreed with Mrs. Field about meeting the Executive order of reopening brick and mortar. We had to comply with the order. She also reminded the board about their consensus to open schools and pointed out that things can be added to the plan.

Mr. Townsend stated that he doesn't want to move the August 24th date if not needed but he also doesn't want all the children in at one time. He stated that CDC states that Florida is in Phase I and schools shouldn't be open.

Ms. Fortney requested to have Dr. Jackson come speak to the board about the numbers.

Superintendent Byrd stated that Dr. Jackson will come to speak with us. South Florida is still in Phase I and this is why they are going virtual only.

INFORMATION ITEMS

Item 10

10. [Financial Statements for the period ending May 31, 2020](#)

Attachment: [May 2020 Board Financial Packet.pdf](#)

Item 11

11. [Quarterly Report-Superintendent](#)

Attachment: [Quarterly Report 4-1-2020_6-30-2020.pdf](#)

Item 12

12. [Financial Statements for the period ending April 30, 2020](#)

Attachment: [April 2020 Board Financial Packet.pdf](#)

Item 13

13. [Turnaround Schools Supplemental Services Allocation \(TSSSA\) Application 20-21 SY](#)

Attachment: [District TSSSA Plan Submitted 7.27.20.pdf](#)

Item 14

14. [Internal Audit Services Audit Plan 2020-21](#)

Attachment: [Audit Plan 2020-21.pdf](#)

BOARD AGENDA REVIEW

15. [Review the School Board Agenda](#)

Attachment: [July 28, 2020 Updated Board Meeting Agenda.pdf](#)

OLD BUSINESS

16. [Superintendent Search Update](#)

Minutes:

Mrs. Cunningham spoke on internal candidate and explained the external and internal process that has to be taken and the leadership and traits that we want from this person. Mrs. Cunningham stated that it behooves us to use a search firm to keep the process clean.

Mr. Perrone stated that BP funds are useful. Ms. Reynolds agrees as well. She feels that we shouldn't pay money to start a search and then just move with an internal candidate.

Mr. Townsend agrees on BP monies. He agrees that we will proceed with a search firm.

Ms. Fortney ranked them and chose FSBA.

Miller asked about FSBA. Mrs. Fields stated that their resources are plentiful and they are very experienced.

Mrs. Fields first choice is McPherson and second FSBA

Cunningham said that FSBA brings knowledge of leadership in Florida and understand Sunshine Laws. Hazard Young was really good and they were hired twice before but they didn't mention it.

Ms. Reynolds chose FSBA first.

Mr. Townsend also has FSBA at the top of his list.

Ms. Fortney also likes FSBA.

Mr. Wilson likes Rand and Associates but is also comfortable with FSBA.

Mrs. Cunningham asked which one the board preferred between Rand Assoc. and FSBA. What is the boards consensus?

Fields, Wilson, Cunningham, Townsend, Fortney, Reynolds and Miller all agreed on FSBA. A vote will be taken at the board meeting.

NEW BUSINESS

17. [Board Member Comments](#)

Minutes:

Meeting adjourned at 4:05PM. Minutes were approved and attested this 25th day of August 2020.

Lori Cunningham, Board Chair

Jacqueline M. Byrd, Superintendent